

PRIVACY POLICY

Stanton & Doran LLP is committed to safeguarding the privacy of our clients. This Privacy Policy explains how we collect, use and store any personal information.

What information do we collect about you?

We collect information about you if you instruct this Firm to act on your behalf and to assist us in complying with your instructions.

We also collect information when you voluntarily complete a client survey at the end of the transaction.

It applies to all data which we hold relating to you and can include:-

Your Names.

Email addresses.

Telephone Numbers.

Your home address and contact details.

Plus any other relevant information.

This list is intended as a guide and is not exhaustive.

Who do we share your information with?

- We collect information about you to assist in dealing with your instructions. During the course of our instructions we may send your details and other information to HMRC and the Land Registry in order to deal with the payment of the appropriate Tax and to register your interest at the Land Registry.

- We may also use your information to send Statements, Invoices and payment reminders to you and collect payments from you.
- We will not, without your express consent, supply your personal information to any third party for the purpose of marketing.
- Our IT providers and service providers in order to provide and maintain the provision of our services.
- Our appointed auditors and accountants to the extent that they require access to the information to enable us to comply with our Professional Regulations.
- Fraud prevention agencies and other organisations to allow us to undertake the relevant checks.

Marketing

We may like to send you information about our services which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date.

You have a right at any time to stop us from contacting you for marketing purposes.

Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some, or all, of your personal information please email reception@stantondoran.co.uk or write to us at Stanton & Doran LLP, 79 Corbets Tey Road, Upminster, Essex, RM14 2AJ. We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Cookies

Cookies are text files placed on our computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use to the website and to compile statistical reports on website activity. Details of our Cookies Notice can be found at the bottom of this page or by opening the Home Page.

For further information about visit www.aboutcookies.org or www.allaboutcookies.org

You can set your browser not to accept cookies and the above websites will tell you how to remove cookies from your browser. However, some of our website features may not function as a result.

Other websites

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their privacy policies.

Changes and amendments to our Privacy Policy

We keep our privacy policy under regular review and may update this policy from time to time by publishing a new version on our website, or a written copy upon request.

You should check this page occasionally to ensure you are happy with any changes to this policy.

Last updated 24th May 2018.

Our details

We are registered in England and Wales under registration number OC394943, and our registered office is at 79 Corbets Tey Road, Upminster, Essex, RM14 2AJ.

Our website is Stantonanddoran.co.uk.

You can contact us by writing to the business address given above; by using our website contact form; by email to: reception@stantondoran.co.uk or by telephone on 01708 641781.